

## BIO DATA FOR FOREIGN DOMESTIC WORKER (FDW)

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

### (A) PROFILE OF FDW

#### A1 Personal Information

1. Name: MIMI SUJIARTI
2. Date of birth: 25.01.1995 Age: 24
3. Place of birth: LOMBOK
4. Height & Weight: 150 CM 50 KG
5. Nationality: INDONESIA
6. Residential Address in Home Country :  
LOMBOK
7. Name of port / airport to be repatriated to: LOMBOK
8. Contact Number in home country : NA
9. Religion: MUSLIM
10. Education Level: HIGH SCHOOL
11. Number of siblings: 3
12. Marital Status: DIVORCED
13. Number of children 1
14. Allergies (if any) : NIL
15. Past and existing illnesses ( including chronic ailments and illnesses requiring medication ):

	Yes / No		Yes / No
i. Mental illness	No	vi. Tuberculosis	No
ii. Epilepsy	No	vii. Heart Disease	No
iii. Asthma	No	viii. Malaria	No
iv. Diabetes	No	ix. Operations	No
v. Hypertension	No	x. Others	<u>NA</u>

16. Physical disabilities: NA
17. Dietary restrictions: Cannot eat pork.
18. Food handling preference: Can handle all.



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**Others**

19. Preference for rest day: 1 rest day(s) per month.

20. Any other remarks: Basic Salary: \$520.00      Loan: \$3,620.00      Per day: \$20.00

**(B) SKILLS OF FDW**

**B1 Method of Evaluation of skills**

Please indicate the method(s) used to evaluate the FDW's skills ( can tick more than one ):

- Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training center/EA
- Interviewed by Singapore EA
  - Interviewed via telephone/ teleconference
  - Interviewed via video conference
  - Interviewed in person
  - Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of work	Willing	Experience	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW ( indicate N.A if no evaluation was done ) Poor Excellent ....N.A 1 2 3 4 5 N.A
1	Care of infants / Children Please specify age range:	YES	NA	3
2	Care of elderly	YES	NA	4
3	Care of disabled	YES	NA	3
4	General housework	YES	YES	5
5	Cooking	YES	YES	3
6	Language	YES	ENGLISH	3
7	Other skills ( if any )	NA	NA	NA

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Interviewed by Overseas training center / EA ( Please state name of foreign training center: \_\_\_\_\_

Interviewed via telephone/ teleconference

Interviewed via video conference

Interviewed in person

Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of work	Willing	Experience	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW ( indicate N.A if no evaluation was done ) Poor .....Excellent ....N.A 1 2 3 4 5 N.A
1	Care of infants / Children Please specify age range:	YES	NA	3
2	Care of elderly	YES	NA	3
3	Care of disabled	YES	NA	3
4	General housework	YES	YES	5
5	Cooking	YES	YES	3
6	Language	YES	ENGLISH	3
7	Other skills ( if any )	NA	NA	NA

**(C) EMPLOYMENT HISTORY OF FDW**

**C1 Employment History Overseas**

Date		Country ( Including FDW's home country )	Employer	work Duties	Remarks
From	To				
03.01.2019		SINGAPORE	1	GENERAL HOUSEWORK, COOKING	
NA					

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**C2 Employment History in Singapore**

Previous working experience in Singapore  Yes  No

**C3 Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained ( attach testimonial if possible), please indicate the feedback in the table below:

Feedback	
Employer 1	NA
Employer 2	NA

**(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

<input type="checkbox"/>	FDW is not available for interview
<input checked="" type="checkbox"/>	FDW can be interviewed by phone
<input type="checkbox"/>	FDW can be interviewed by video - conference
<input type="checkbox"/>	FDW can be interviewed in person

**(E) OTHER REMARKS**

She is trust worthy, and respectfull, willing to learn new things, good in housework.  
 She has hobby reading story book and cooking Indonesian food.  
 She is good in sewing clothes, and she also willing to learn cook chinese food and singapore food.  
 She can converse and take instruction in English.

\_\_\_\_\_  
FDW Name and Signature  
Date: \_\_\_\_\_

\_\_\_\_\_  
EA Personnel Name and Registration Number  
Date: \_\_\_\_\_

I have gone through the 4 page biodata of this FDW and confirm that I would like to employer her

\_\_\_\_\_  
Employer Name  
Date: \_\_\_\_\_

\_\_\_\_\_  
Employer NRIC

\*\*\*\*\*

**IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA**

Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.

Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.

Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.

You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.