

## BIO DATA FOR FOREIGN DOMESTIC WORKER (FDW)

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

### (A) PROFILE OF FDW

#### A1 Personal Information

1. Name: NAY CHI MYO
2. Date of birth: 13.11.1991 Age: 27
3. Place of birth: YANGON
4. Height & Weight: 148 CM 48 KG
5. Nationality: MYANMAR
6. Residential Address in Home Country :  
YANGON
7. Name of port / airport to be repatriated to: YANGON
8. Contact Number in home country : NA
9. Religion: BUDDHIST
10. Education Level: HIGH SCHOOL
11. Number of siblings: 1
12. Marital Status: SINGLE
13. Number of children NA
14. Allergies (if any) : NIL



#### 15. Past and existing illnesses ( including chronic ailments and illnesses requiring medication ):

|                   | Yes / No |                    | Yes / No  |
|-------------------|----------|--------------------|-----------|
| i. Mental illness | No       | vi. Tuberculosis   | No        |
| ii. Epilepsy      | No       | vii. Heart Disease | No        |
| iii. Asthma       | No       | viii. Malaria      | No        |
| iv. Diabetes      | No       | ix. Operations     | No        |
| v. Hypertension   | No       | x. Others          | <u>NA</u> |

16. Physical disabilities: NA
17. Dietary restrictions: Can eat all.
18. Food handling preference: Can handle all.

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**Others**

19. Preference for rest day: 2 rest day(s) per month.

20. Any other remarks: Basic Salary: \$557.00      Loan: \$1,443.00      Per day: \$21.40

**(B) SKILLS OF FDW**

**B1 Method of Evaluation of skills**

Please indicate the method(s) used to evaluate the FDW's skills ( can tick more than one ):

- Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training center/EA
- Interviewed by Singapore EA
  - Interviewed via telephone/ teleconference
  - Interviewed via video conference
  - Interviewed in person
  - Interviewed in person and also made observation of FDW in the areas of work listed in table

| S/No | Areas of work   | Willing | Experience | Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW ( indicate N.A if no evaluation was done ) Poor Excellent ....N.A 1 2 3 4 5 N.A |
|------|---|---------|------------|---|
| 1    | Care of infants / Children<br>Please specify age range: | YES     | NA         | 4   |
| 2    | Care of elderly   | YES     | NA         | 3   |
| 3    | Care of disabled  | YES     | NA         | 3   |
| 4    | General housework                                       | YES     | YES        | 5   |
| 5    | Cooking   | YES     | YES        | 3   |
| 6    | Language  | YES     | ENGLISH    | 4   |
| 7    | Other skills ( if any )                                 | NA      | NA         | NA  |

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Interviewed by Overseas training center / EA ( Please state name of foreign training center: \_\_\_\_\_

Interviewed via telephone/ teleconference

Interviewed via video conference

Interviewed in person

Interviewed in person and also made observation of FDW in the areas of work listed in table

| S/No | Areas of work   | Willing | Experience | Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW ( indicate N.A if no evaluation was done ) Poor .....Excellent ....N.A 1 2 3 4 5 N.A |
|------|---|---------|------------|--|
| 1    | Care of infants / Children<br>Please specify age range: | YES     | NA         | 4  |
| 2    | Care of elderly   | YES     | NA         | 3  |
| 3    | Care of disabled  | YES     | NA         | 3  |
| 4    | General housework                                       | YES     | YES        | 5  |
| 5    | Cooking   | YES     | YES        | 4  |
| 6    | Language  | YES     | ENGLISH    | 4  |
| 7    | Other skills ( if any )                                 | NA      | NA         | NA   |

**(C) EMPLOYMENT HISTORY OF FDW**

**C1 Employment History Overseas**

| Date   |        | Country ( Including FDW's home country ) | Employer | work Duties                           | Remarks |
|--------|--------|--|----------|---------------------------------------|---------|
| From   | To     |  |          |                                       |         |
| MAR 15 | SEP 18 | SINGAPORE                                | 1        | GENERAL HOUSEWORK, TAKE CARE CHILDREN | 3 YEARS |
| JAN 19 |        | SINGAPORE                                | 2        | GENERAL HOUSEWORK, TAKE CARE CHILDREN |         |
| NA     |        |  |          |                                       |         |

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**C2 Employment History in Singapore**

Previous working experience in Singapore  Yes  No

**C3 Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained ( attach testimonial if possible), please indicate the feedback in the table below:

| Feedback   |    |
|------------|----|
| Employer 1 | NA |
| Employer 2 | NA |

**(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

|                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | FDW is not available for interview           |
| <input checked="" type="checkbox"/> | FDW can be interviewed by phone              |
| <input type="checkbox"/>            | FDW can be interviewed by video - conference |
| <input type="checkbox"/>            | FDW can be interviewed in person             |

**(E) OTHER REMARKS**

She can converse and take instruction in English, She is respectfull lady.

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She is trained and oriented in all household items and chores, She is trust worthy.

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She like to learn more thing, She is obidient and able to listen to instruction.

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She know very well to do marketing and good in housework.

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\_\_\_\_\_  
FDW Name and Signature  
Date: \_\_\_\_\_

\_\_\_\_\_  
EA Personnel Name and Registration Number  
Date: \_\_\_\_\_

I have gone through the 4 page biodata of this FDW and confirm that I would like to employer her

\_\_\_\_\_  
Employer Name  
Date: \_\_\_\_\_

\_\_\_\_\_  
Employer NRIC

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**IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA**

- Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW’s employment history and feedback from the FDW’s previous employer(s) before employing her.